GrantSeekers: How to Login through CyberGrants

Last Revised: January 7, 2019

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1. **Complete the eligibility quiz. To obtain an invitation code, please click the link below that corresponds to the funding type for which you are applying. <u>Please be sure to save the invitation code, as it will be needed during registration.</u>**

   LOI Quiz: https://www.cybergrants.com/hcsc/loiquiz

   HKHF Application: https://www.cybergrants.com/hcsc/hkhfquiz

   Grant Application: https://www.cybergrants.com/fifththirdbank/fullquiz

   Event Sponsorship Application: https://www.cybergrants.com/hcsc/eventquiz

2. **Click "Create your password" after logging into the application.**

First time user? Create your password

Please Log In

Healthy Kids, Healthy Families (HKHF) Application

* E-mail Address:

* Password:

Show password

LOG IN

Forgot your password?

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

Need Support?

3. Fill out the Registration Information and IRS Information. Make sure to include your invitation code, which you should have saved during the eligibility quiz.

Registration Information

* indicates required field

* First Name:

* Last Name:

* Telephone Number:

* E-mail Address: Please enter your e-mail address, e.g. yourname@yourdomain.com. You will need your e-mail address to log in.

* Password: The password must be between 6 and 16 characters long and consist of letters, numbers, or any of the following special characters: '@!#$-_'. The password "password" is not valid.

* Confirm Password:

* Invitation Code: Enter the invitation code given to you by the grantmaking organization.

* Organization Name: Enter the legal name of the organization for which you are applying.

* Zip/Postal Code:

IRS Information

* Tax ID/Charity ID (if applicable): Enter the nine digit U.S. Tax ID of the 501(c)(3) non-profit organization for which you are applying. If you do not know the organization's Tax ID, please contact the business office of the organization or call the IRS toll-free at 1-877-829-5500. If your organization is not located in the United States or otherwise does not have a U.S. Tax ID number then leave this field empty.

SAVE   CANCEL

Need Support?

4. After reading the content on the Welcome Page, click start a new application at the bottom of the screen.

Welcome,

The organization you are currently associated with is

If you work with multiple organizations, click here to add a new organization to your account.

The **Healthy Kids, Healthy Families (HKHF) Application** consists of three main sections, each of which must be completed for your proposal to be considered.

1. Basic information pertaining to your organization.
2. Contact information pertaining to your organization.
3. The proposal your organization is submitting for approval.

Once completed, all applications created in Apply Online are immediately submitted to Blue Cross and Blue Shield of Illinois, Montana, New Mexico, Oklahoma, Texas.

We recommend that you familiarize yourself with the online application before you begin. To create a new application, click the "Start a New Application" link at the bottom of this page. You may also save your applications now and return to work on them later. To continue work on an unsubmitted application, click the "Continue" link next to the application's Project Title. To view an application previously submitted to Blue Cross and Blue Shield of Illinois, Montana, New Mexico, Oklahoma, Texas, click the "View" link next to the appropriate Project Title.

Each page will have a timeline like the one below to help you monitor your progress. The line and text will indicate your current position within the application process. If you have technical questions regarding this application, use the link located at the bottom of every page to contact our support team.

Welcome Page	Organization Information	Contact Information	Request Details	People/Area Served	Grant Narrative	Location	Attachments	Payment Information

» START A NEW HKHF APPLICATION «

Returning GrantSeeker: How to Login

1. Enter your e-mail and password.

First time user? Create your password

Please Log In

Letter of Intent Application

* E-mail Address: [   ]

* Password: [   ]

Show password

Invitation Code (optional): [   ]

LOG IN

Forgot your password?

Please note that you must have cookies and JavaScript enabled on your browser in order to successfully log in.

Need Support?

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2. After reading the content on the Welcome Page, start the application at the bottom of the screen.

EDIT PROFILE   LOGOUT

Welcome, [   ]

The organization you are currently associated with is [   ]

If you work with multiple organizations, click here to add a new organization to your account.

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» START A NEW HKHF APPLICATION «